

# CARDINHAM PARISH COUNCIL

I hereby give notice that a meeting of the Cardinham Parish Council will be held in **Cardinham Parish Hall** on Tuesday 16<sup>th</sup> May 2023 commencing at 7:30pm. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out below.

*J M Wilson*  
Miss Jo Wilson  
Parish Clerk/RFO  
10<sup>th</sup> May 2023

## AGENDA

### Annual General Meeting

1. Election of **Chair**. Signing of Chair's Acceptance of Office form.
2. Election of **Vice Chair**. Signing of Vice-Chair's Acceptance of Office form.

3. Sub-Committees:

<b>Personnel</b>	<b>Footpaths</b>	<b>Website Action Team</b>
<b>Finance</b>	<b>Planning</b>	<b>Health and Safety</b>
<b>Cemetery/Burial</b>	<b>Parish Hall Rep</b>	<b>Highways</b>

### May Monthly Meeting

4. Apologies.
5. Declaration of interest in items on the agenda & requests for Dispensation.
6. Public session /Cornwall Councillor's Report
7. To approve minutes of Parish Council meeting held on 18<sup>th</sup> April 2023.
8. Matters arising from the meeting held on 18<sup>th</sup> April 2023.
9. Planning Decisions:
  - (i) None
10. Planning Applications:
  - (i) [PA23/03764](#) Land North Of Maidenwell Clay Road Cardinham Bodmin Cornwall. Submission of details to discharge Conditions 4 and 5 in respect of Decision Notice PA20/03353 dated 3rd July 2020 (Note: Parish Council is not a consultee on this application)
  - (ii) [PA23/03381](#) Range Cottage Cardinham Bodmin Cornwall PL30 4AL. Extensions to dwelling to increase size of kitchen and bedroom and provide new utility.
11. Finance report and payment of accounts.
  - Consider renewal of Insurance
  - Review Internal Auditors report 22/23 and agree any amendments required.
  - Agree the Annual Governance Statement 22/23, adopt and sign
  - Agree the Annual Return 22/23, adopt and sign
  - Agree the Certificate of Exemption 22/23, adopt and sign
12. Correspondence
13. Footpaths.
14. Highways issues
15. Parish matters
16. Items for next month's agenda

A copy of this agenda, together with a copy of the draft minutes for the previous month's meeting, is available to view on the Cardinham Parish Council website: [www.cardinhamparish.net](http://www.cardinhamparish.net)