

# CARDINHAM PARISH COUNCIL

## MINUTES OF PARISH COUNCIL MEETING

**Held in Cardinham Parish Hall on Tuesday 17<sup>th</sup> August 2021 at 7:30pm**

**Present:** Councillors J Best, G Rogers, P Claridge, P Fleming, K Morris, L Sutton, A Bonker, T Irwin, County Cllr J Cruse and 7 members of the public.

The Chair welcomed everyone to the meeting, then read out the statement regarding the closed session which will be held at the end of the meeting. She then asked if any members of the public wished to speak during the public session. None of the members of the public who were present wished to speak.

**Public Session:** None.

### **130/21 Cornwall Councillor**

Cllr Jenny Cruse gave her report on the issues that she is currently involved with or has recently dealt with:

- Cllr Cruse said that Bodmin Hospital will be getting CAT Scanning equipment.
- Cornwall council is looking into how it can fulfil its Adult Social Care obligations.
- Road improvements outside Woodside - currently still in consultation.
- Speed monitoring is taking place at Helland.
- Cllr Cruse is trying to get bus links to the Cornwall Council Bodmin offices for the outlying parishes. Cllr L Sutton asked what will be based there and Cllr Cruse mentioned there are likely to be consultation rooms there although exactly what will be there is still to be confirmed - parking will need looking at if this is confirmed.
- Cllr Cruse is keen to use some of the Community Chest towards a flower display in each parish in celebration of the Platinum Jubilee. To be discussed at the September meeting.
- Cllr P Fleming asked if the Airfield Road lay-bys and the Littledowns Road are being repaired soon. These are to be reported again.

### **131/21 Apologies**

Cllr G Tucker, Mrs P Bonker.

### **132/21 Declaration of Interest**

Cllr L Sutton declared an interest in PA21/06710.

Cllr P Fleming declared an interest in PA21/06710.

### **133/21 Minutes of the Previous Meeting 20<sup>th</sup> July 2021**

The minutes of the meeting held on 20<sup>th</sup> July had been circulated. There was an amendment to the minute ref 118/21 to add that Cllr L Sutton had also left the meeting and returned once the

decision on this planning application had been reached. The amended minutes for the meeting held on 20<sup>th</sup> July had been proposed by Cllr P Fleming, seconded by Cllr L Sutton and agreed as a true record of the meeting and were signed by the Chairman.

### **134/21 Matters Arising**

- Cllr P Claridge thanked Cllr J Cruse for providing the updates on current enforcements.

### **135/21 Planning Decisions**

- PA21/05509 Barn Located West of Mount Village Mount Cornwall PL30 4EX. Prior Approval for change of use of an agricultural building to dwelling (Class C3). Prior approval not required.

### **136/21 Planning Applications**

- PA21/07543 Cabilla Tremoreland Cardinham Bodmin Cornwall PL30 4DW. Change of use of land to replace 10 bell tents as approved under reference PA19/05462 with 10 temporary timber sleeping pods. (Planning officer S Fuller)  
Cllr P Claridge proposed refusal, Cllr K Morris seconded for the following reasons:
  1. The proposal does not clearly state that there is a change from seasonal to all round use - the details about the year-round usage are included in the design and access statement only.
  2. Concerns about a possible increase in light due to operating all year round and the effect this could have in this sensitive area ie this is in an AONB and a Dark Skies area.
  3. Concerns about a possible increase in traffic along a single track lane.The majority of councillors agreed with refusal, 1 councillor supported the application.

Cllr P Fleming and L Sutton left the room.

- PA21/06710 Primrose Dollys Meadow Millpool Hill Millpool Bodmin Cornwall PL30 4HY. Removal of Condition 3 of decision notice PA18/04700 dated 9 August 2018: Proposed two storey extension with balcony. (Planning officer M Wigley).  
Cllr P Claridge proposed support, Cllr A Bonker seconded, all in favour.

Cllr L Sutton returned to the meeting. 2 parishioners left the meeting.

- PAPA21/05196 Cardinham Chapel Teason Hill Cardinham Bodmin Cornwall PL30 4BN  
Proposed outdoor swimming pool and associated works.  
The Parish Council had voiced concerns as to whether the sewage works had the capacity to deal with the discharge from the pool. They agreed that the planning officer should contact SWW further on this issue. Clerk to contact planning officer to request this.

Cllr P Fleming returned to the meeting.

### **137/21 Community Chest**

There have not been any requests for funding yet. Cllr Cruse is keen to use some of the funds for a floral display in each parish in celebration of the Queen's Platinum Jubilee. To keep as an agenda item in September.

**138/21 To Consider using Scribe Software for Finance and accounts.**

The Councillors are happy with the current system of spreadsheets at present. The Excel spreadsheets are easy to use and the Council doesn't have many invoices or projects. Everything is easily recorded on the spreadsheets and these are also shown on the website for transparency. Cllr P Claridge proposed keeping the spreadsheets for finance and accounts, Cllr P Fleming seconded, all in favour. Clerk to notify Scribe that we will not use their software at this time.

**139/21 Finance reports and payment of accounts**

The income and expenditure report for July showed:

Receipts of £nil & Payments of £637.39 made up of:

HMRC – Tax on clerk's wages for July £70.80

J Wilson -Clerk's July wages and expenses £320.59

Rame Refuse – empty cemetery bin £48.00

The Cumbria Clock Company – annual clock maintenance £198.00

The old HMRC cheques totalling £240.60 have been written back as agreed last month.

Cllr L Sutton proposed and Cllr K Morris seconded to sign this month's cheques. All in favour.

A Payments List, Budget to Actual comparison and a bank reconciliation had been prepared.

These have been added to the website.

**140/21 Consider the latest Model Standing Orders as per CALC website and agree to adopt them.**

Cllr P Claridge had ensured that the Model Standing Orders are suitable for Cardinham Parish Council. Cllr P Fleming proposed and Cllr K Morris seconded that Cardinham Parish Council should adopt these latest standing orders. All in favour.

**141/21 Consider the latest Model Financial Regulations as per CALC website and agree to adopt them.**

Cllr P Claridge had ensured that the Model Financial Regulations are suitable for Cardinham Parish Council. Cllr P Fleming proposed and Cllr K Morris seconded that Cardinham Parish Council should adopt these latest financial regulations. All in favour. The Chair thanked Cllr P Claridge for taking the time to go through both the Model Financial Regulations and Model Standing Orders to ensure they were suitable for Cardinham Parish Council.

**142/21 Cllr B Jordans email requesting information on what Parish Council's think of Cornwall Council services.**

This month the issue that came up for discussion was housing, comments that were made included:

- There is not enough social housing.
- There needs to be the infrastructure there to support any more housing that is planned.
- There are sites for housing funded by Cornwall Council

**143/21 Request for a Donation from the Cornwall Womens Centre**

It was agreed that this would be considered with any other requests for donations at the end of the financial year.

**144/21 Correspondence.**

- Request for a donation form the Womens Centre Cornwall
- Blisland Neighbourhood Development Plan – Public Consultation update.
- Urgent tree work on the A30
- Woodside consultation – closes on 25<sup>th</sup> August 2021.

**145/21 Footpaths.**

- There is a footpath which leads onto the A30 – currently the gate there is not secure and sheep have escaped onto the A30 on several occasions. The Councillors think the gate needs to be changed to a kissing gate to prevent the sheep from getting onto the road.
- The small granite bridge in Spring Meadow is unsafe and needs attention. The footpath sign at the top end has been knocked downso needs putting back up, and the footpath sign at the bottom end has disappeared so needs replacing.
- Footpath from Treslea to Bury Wood – stile is unsafe and needs attention.

**146/21 Highways and Parking**

- Little downs the road surface in that area is still very bad and needs resurfacing.
- There is still a problem with parking on the road past Poundstock Close leading up to the crossroads. The cars are parking on the verge to provide more space for passing the parked cars. The verge is being destroyed. Cllr Cruse will put it to Highways that the verge could be removed.
- The slip road from Millpool onto the A30 has been the site of several accidents. Chevrons are needed there to indicate the sharp bend and the slippery cattle grid. Cllr Cruse agreed to take this up with Highways.

**147/21 Parish Matters**

Verges – some still need attention, but some have been cut.

**148/21 Items for the next agenda**

Possibility of planning committees carrying out site visits  
Cllr Jordan – issues for Cornwall Council

**For the following item ie the item regarding Personal Safety, the Parish Council had resolved to go into closed session due to the confidential nature of the information to be discussed.**

The remaining members of the public left the meeting.  
The Parish Council then went into closed session.

**149/21 Personal Safety**

The discussion was held on personal safety for Councillors.

There being no further business the meeting was closed at 9:40pm.

Chairman:

Date: