

Explanation of variances – pro forma

Name of smaller authority: CARDINHAM PARISH COUNCIL

County area (local councils and parish meetings only): _____

Please provide **full explanations, including numerical values**, for the following:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2). $\times 100$

Section 2	a 2016/17 £	b 2017/18 £	$b-a/a$ Variance £	Variance %	Detailed explanation of variance (with amounts £)
Box 2 Precept or Rates and Levies	12000	12000	0	0	N/A
Box 3 Total other receipts	2655	4893	2238	84%	ADDITIONAL BURIAL FEES 1300 RECEIVED IN 17/18 1135 VAT CLAIM REC'D IN 17/18 (180) DONATION REC'D 16/17 (150) DIFFERENCE IN SUPPORT GRANTS (150) AGENCY AGREEMENT IS HIGHER 163 IN 17/18
Box 4 Staff costs	4368	4173	195	4%	N/A
Box 5 Loan interest/capital repayments	NIL	NIL	0	0	N/A
Box 6 All other payments	10378	13907	3529	34%	Decrease in gen admin (260) Increase in burial fees 17/18 1090 Increase in maintenance in 17/18 2970 include repairs to church path Clock maintenance - 2 payments 16/17 (250) Decrease in insurance (12) Decrease in sundries, include (710) donations + computer in 16/17 VAT 739
Box 9 Total fixed assets & long term investments & assets	10765	10765	0	0	N/A
Box 10 Total borrowings	NIL	NIL	0	0	N/A
Explanation for 'high' reserves	Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end:				