

CARDINHAM PARISH COUNCIL

MINUTES OF COUNCIL MEETING

Held at Cardinham Parish Hall on Tuesday 19th June 2018

Present: Councillors J Best, K Morris, P Claridge, P Tucker, T Irwin, G Rogers, M Ridgewell, S Smart, County Cllr C Batters. There were 7 members of the public present.

County Councillor

Councillor Batters went through the issues raised in his monthly report for June. He had dealt with the following issues:

- Little Downs Caravan – owner contacted.
- Lidcutt Lane junction – visibility problem reported.
- Re Primrose, Dolly's Meadow – Cllr Batters suggested the Parish Council could recommend it goes to committee

Cllr Batters then left the meeting.

Public Session

Issues raised were:

- Bridle Path/Gypsy Lane – the bridle path sign is damaged, Clerk to contact Cornwall Council.
- Energy Saving New Build will go back on the agenda for next time.
- PA18/01466/PREAPP – the wall has been in its current state for over 40 years.
- Disabled access to the church could be through the south gate – disabled access is much needed by the church.
- Having modern housing next to grade 1 listed building – parishioners put forward comments both for and against this.
- Defibrillator was accessed but wasn't needed in the end. But it should be noted that it required two phone calls to unlock it.

093/18 Apologies

Cllr G Tucker

094/18 Declaration of Interest

None.

095/18 Minutes of the Previous Meeting 15th May 2018

The minutes of the meeting held on 15th May had been circulated. The minutes for the meeting held on 15th May were proposed by Cllr M Ridgewell and seconded by Cllr P Tucker as a true record of the meeting then signed by the Chair.

096/18 Matters Arising

None.

097/18 Correspondence

Correspondence received related to:

- The local Asda shopper bus – this is likely to be discontinued shortly. New legislation means that there may be reduced availability of community buses. A community bus for the parish is not currently feasible.
- The Local Government Boundary Commission consultation is now up and running - comments can be made up to 17th September 2018.
- Signage for Millpool is going ahead.

098/18 Update on War Memorial grant funding application

The War Memorial grant pre-application has been received back from the Trust. The application has been refused. The suggestion is that the Memorial is monitored on an ongoing basis so any change in it's condition can be picked up quickly.

099/18 Finance Report and Payment of Accounts

The income and expenditure report for June showed:

Receipts £130.00 –Burial fees. Payments of £436.29 made up of:

Clerk's wages (£333.60) and expenses (£19.29) - £352.89

PAYE payment - £83.40

Cllr t Irwin proposed and Cllr S Smart seconded to sign the cheques. All in favour.

100/18 New Data Protection Procedures (GDPR) and Data Protection Officer

It was agreed that the recently received email from CALC which included the templates and details of appropriate procedures should be forwarded to all Councillors for their information.

Cllr P Tucker proposed and Cllr M Ridgewell seconded that the clerk could take on the role of Data Protection Officer. All in favour. Cllr S Smart proposed and Cllr M Ridgewell seconded that Cardinham Council as a whole would take on the role of Data Controller. All in favour.

101/18 Review Standing Orders and Financial Regulations

It was proposed by Cllr S Smart, seconded by Cllr T Irwin and agreed by all to include the GDPR procedures and password security procedures within the Standing Orders and Finance regulations.

102/18 Adopt Standing Orders, Financial Regulations, Internal Controls and Risk Assessments

It was proposed by Cllr S Smart and seconded by Cllr M Ridgewell that the documents are adopted. All in favour

103/18 Planning Applications

The planning applications were considered at the Planning Meeting held this evening prior to this meeting and the decisions were as follows:

PA18/04113 Mr F Clarke, The Lawns Farmhouse, Cardinham, Bodmin PL22 0LW. Application for removal of Condition 4 of Decision Notice E1/91/0337 for Erection of an Agricultural Dwelling house namely removal of occupancy condition (Case Officer M Evans): Object

PA18/04700 Mr G Nicholson, Primrose, Dolly's Meadow, Millpool Hill, Millpool, PL304HY. Proposed two storey extension with balcony. (Case Officer S Stevens): Object

PA18/05001 Mr F Clarke, Greymare Farm, Grey Mare Hill, Lostwithiel, Bodmin, Cornwall, Retention and completion of agricultural access. (Case Officer: J Mitchell): Support

PA18/01466/PREAPP Mr and Mrs Searle, Bellhay, Church Road, Cardinham PL304BL. Pre-application advice for demolition of Bellhay and replacement dwelling plus 2 plots for son and daughter, improvement of access and visibility. (Case Officer: J Mitchell): Comments made.

104/18 Planning Decisions

None

105/18 Tourism Leaflets

No further news. The Bus Shelter still needs cleaning and painting. The Chair will organise volunteers to do this.

106/18 Defibrillator and Lottery Funding Application

The wording for the application has now been updated. The electrician will meet with the Chair and owner of the property where the defibrillator is to be located in Little Downs so that a quote can be provided.

Re the Defibrillator for Millpool, the Chair will speak to the relevant person re the suggestion of placing the defibrillator on the Millpool Chapel wall.

Other items to include in the application/ quote: white board and pens, for writing down where the defibrillator has been taken when in use; a sign for the Millpool defibrillator to direct people to the Chapel.

It was noted that the defibrillator has been used and the buddy system/response procedures are working well.

Once these items have been added the application can be sent off.

107/18 Footpaths

Cllr G Tucker had provided a report in his absence for the footpaths:

Footpath 17 – at Bury Hill - in the process of being done.

108/18 Speeding through the Parish

Email received back from Rachael Tatlow informing us that the speed visor will be put in place by the children's nursery shortly.

109/18 Highways

Millpool Signage – Notification from Steve Woods that this is now all in hand.

Potholes: Clerk to notify Cllr Batters and Highways of the following:

- Bottom of Peaches Hill – potholes and disintegration of edge of road.

110/18 Churchyard Boundary Wall

Replies received from Rev'd Paul Holley and S Mansell re the wall but awaiting further replies and information.

Cllr T Irwin left the meeting.

111/18 Ceremony for the Stone

It is now dry enough to get the stone. Suggested date for the ceremony is 11/11/2018 which is a Sunday. Suggested that there could be a ceremony at the War Memorial and at The Stone but this will need to be discussed further.

A plaque is needed but the Stone has to be obtained before the plaque so as to ensure the sizing is correct and that all the names and dates can be included. Suggested stainless steel would be better for the plaque as it doesn't deteriorate as quickly as brass.

112/18 Parish Matters

None.

113/18 Items for the next agenda

- 1.Ceremony for the Stone.
- 2.Energy Saving New Builds.
- 3.Planning Application PA18/05150

There being no further business the meeting was closed at 9:21pm.

Chairman:

Date: 17th July 2018.